

Total Visibility Administrator/Manager Designation Change Form

Today's Date:

Organization Name:

ONE administrator per organization.

Note: Administrators have full permissions to modify equipment resources, modify personnel information, view personnel medical information, enter qualifications for personnel, request accountability tags for personnel, and ADD MANAGERS.

Administrator Information

First Name:

Last Name:

Phone Number:

E-mail address:

(This serves as the login/username for the Total Visibility system.)

Starter Password:

(Case sensitive, may be changed by user after account is established)

Managers, who may MODIFY resource and personnel information in the system, may also be added, if desired.

Administrators may add managers for your organization. If you'd like our office to add one at this time, provide info below:

Manager Information

First Name:

Last Name:

E-mail address:

(This serves as the login/username for the Total Visibility system.)

Starter Password:

(Case sensitive, may be changed by user after account is established)

(Y / N) May add credentials to personnel records (Y / N) May view/modify medical info in personnel records

Chief Officer / Head of Organization Authorization

By my signature below, I authorize creation of above-indicated administrator account for our organization within the Total Visibility system. This person will have full permissions to create personnel and resource records, as well as modify equipment resources, modify personnel information, view personnel medical information, enter qualifications for personnel, request accountability tags for personnel, and add managers for our organization.

Print Name:

Signature:

Return to Columbia County EMA via e-mail, scan, or fax.