

The cornerstone of the Hazard Mitigation Plan is the Mitigation Action Plan. This is where communities set out the actions/projects they want to complete within the plan update period (5 years). Selected actions/projects should relate to the Goals and Objectives in the plan.

It is a FEMA requirement that **each municipality have at least one mitigation action** in the Action Plan; your municipality may have more than one, though. It is also a requirement for **each hazard to have at least one action** in the action plan, so consider all the hazards your jurisdiction is at elevated or higher risk to as hazards to mitigate.

Use the Mitigation Ideas booklet to understand the six mitigation techniques (categories) and to see examples of mitigation actions by hazard type. Then, fill out this Mitigation Action Form for each action your municipality would like to pursue in the next 5 years. Select actions/projects that are realistic and which can ideally be completed over the next five years. Fill out the form to the best of your ability, using estimates where appropriate. For the Estimated Cost, a rough estimate is fine. The priority level is how important completing this action is to your community.

It is important to understand that having actions in the plan is especially important if you plan to seek federal Hazard Mitigation Assistance funding from FEMA to complete a mitigation action. When you apply for funding, one of the first things they will look at is whether or not the action was identified in the plan. As such, it is in your best interest to include any actions that you might want/need outside funding for in this Mitigation Action Plan.

If you have questions on the mitigation action form, or need any help with submitting a mitigation action for your jurisdiction, please contact Jessica Shoup, Columbia County EMA at 570-389-5737 jshoup@columbiapa.org. Forms can be completed online at <http://ema.columbiapa.org>, mailed, or emailed back to:

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Mitigation Action Form

Instructions: Complete an action form for each action.

<i>Community:</i>	<i>Action Title/Description:</i>
Technique (Category)	
Hazard(s) Addressed	
Priority (High, Medium, Low)	
Estimated Cost	
Potential Funding Source(s)	
Lead Agency/Department	
Implementation Schedule	

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